

CUB SCOUT PACK 311
“POPCORN FOR THE TROOPS” FUNDRAISING WEEKEND

HOW TO ACCEPT CREDIT CARDS DURING “BOOTHING”
WITH **APPLE IPHONE OR GOOGLE ANDROID**:

1. DO NOT USE THE “TRAILS END” APP WHEN YOU ARE “BOOTHING” AS A DEN (THAT IS ONLY TO BE USED FOR INDIVIDUAL SCOUT SALES).
2. DOWNLOAD THE FREE “**SQUARE REGISTER**” APP FROM THE APP STORE OR GOOGLE PLAY ON YOUR DEVICE. IF IT ASKS TO ACCESS THE MICROPHONE, TAP “OK.”
3. PLUG THE SQUARE CARD READER INTO THE HEADPHONE JACK ON YOUR DEVICE (THE PACK WILL SUPPLY THE CARD READER).
4. LOG IN WITH THE USERNAME “square@cubpack311.com” AND PASSWORD “doyourbest”
5. NOW YOU CAN PUT IN AN AMOUNT AND SWIPE CREDIT CARDS TO PAY FOR ORDERS! PLEASE ALWAYS LOG YOUR SALES ON THE “TAKE ORDER” FORM.
6. DON’T FORGET TO HAND THE CARD READER TO THE NEXT DEN WHEN YOU ARE BEING RELIEVED OF DUTY!

HOW TO ACCEPT CREDIT CARDS WITH **APPLE IPAD**:

1. DO NOT USE THE “TRAILS END” APP WHEN YOU ARE “BOOTHING” AS A DEN (THAT IS ONLY TO BE USED FOR INDIVIDUAL SCOUT SALES).
2. DOWNLOAD THE FREE “**SQUARE REGISTER**” APP FROM THE APP STORE ON YOUR IPAD. IF IT ASKS TO ACCESS THE MICROPHONE, TAP “OK.”
3. PLUG THE SQUARE CARD READER INTO THE HEADPHONE JACK ON YOUR IPAD (THE PACK WILL SUPPLY THE CARD READER).
4. LOG IN WITH THE USERNAME “square@cubpack311.com” AND PASSWORD “doyourbest”
5. NAVIGATE TO THE “LIBRARY” PAGE ON THE APP AND SELECT THE “POPCORN” CATEGORY -- YOU WILL SEE ALL THE CHOICES FOR PRODUCTS THAT YOU CAN NOW SELECT (INCLUDING MILITARY DONATIONS) AND SWIPE CREDIT CARDS TO PAY FOR ORDERS! PLEASE ALWAYS LOG YOUR SALES ON THE “TAKE ORDER” FORM.
6. DON’T FORGET TO HAND THE CARD READER TO THE NEXT DEN WHEN YOU ARE BEING RELIEVED OF DUTY!

CONTACT NUMBERS:

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